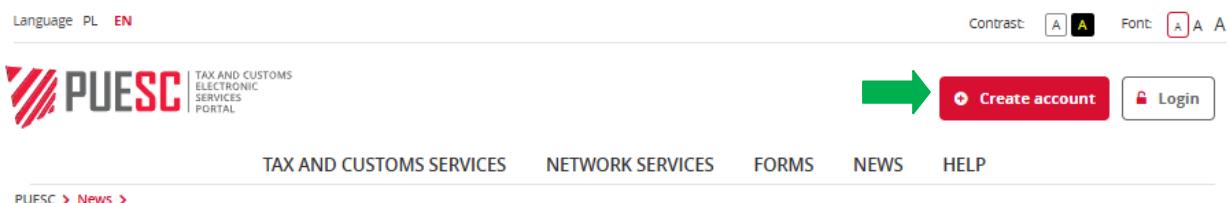


KREIRANJE NALOGA NA PORTALU PUESC

Nalog na zvaničnom internet portalu Carinskih usluga i elektronskog poreza Republike Poljske - PUESC (www.puesc.gov.pl/) potrebno je kreirati ukoliko se prevoznik bavi međunarodnim prevozom tereta, kako bi korisnik imao pristup SENT i RMPD formularima za prijavu prevoza.

Za kreiranje naloga potrebno je odabrati polje „Create account“ (Slika 1).



Slika 1. Prvi korak u kreiranju naloga na PUESC

U sledećem koraku odabrati ponovo dugme „Create account“ (Slika 2).

The screenshot shows two registration options: "CREATE AN ACCOUNT DIRECTLY ON PUESC:" and "OTHER WAYS OF REGISTRATION:". The "CREATE AN ACCOUNT DIRECTLY ON PUESC:" section contains text about creating an account without linking it to login.mf.gov.pl, and the "OTHER WAYS OF REGISTRATION:" section contains text about linking the PUESC account to login.mf.gov.pl. A large green arrow points down to the "Create account" button in the first section. Below the "Create account" button is a dark grey call-to-action box containing the text "Log in with via login.mf.gov.pl and create account".

Slika 2. Drugi korak u kreiranju naloga

Za otvaranje naloga za prevoznike čije su firme registrovane u trećim zemljama potrebno je da se odabere opcija „*Select the basic scope of authorisations*“ te se nakon odabira ove opcije otvara formular koji je potrebno popuniti kao fizičko lice (vlasnik firme ili odgovorno lice firme) (Slika 3).

English 

SCOPE OF AUTHORIS...

- [MY DETAILS](#)
- [CONTACT DETAILS](#)
- [GDPR](#)
- [STATEMENTS](#)

BASIC SCOPE OF AUTHORISATIONS

You set up when you want to:

- send a tax declaration for:
 - excise tax, including on a passenger car coming from EU,
 - gambling tax,
 - tax on the extraction of certain minerals,
 - tax on goods and services (VAT-14),
- send information on fuel and emission charges,
- send applications for natural persons for a document confirming the lack of obligation to pay excise duty in the territory of the country (WZBO) or a certificate stating the exemption from excise duty of a passenger car (WZZA),
- download confirmation of payment of excise duty for a car,
- report and supplement transport in SENT as a carrier,
- receive heating fuels if you do not run a business or use transaction codes,
- download customs tariff updates,
- handle documents in the TAX FREE system at the seller,
- use the service Pay for a document via e-Payments,
- use the Single Window service as an employee of inspection (Partner)

Select the basic scope of authorisations

EXTENDED SCOPE OF AUTHORISATIONS

You set up when you want to:

- associate with a company to send:
 - customs declarations,
 - Intrastat declarations,
 - applications for a document confirming the lack of obligation to pay excise duty in the territory of the country (WZBO) or a certificate stating the exemption from excise duty of a passenger car (WZZA),
 - SENT declarations,
 - e-DD,
 - requests or other applications for tax stamps,
 - applications addressed to inspections in the Single Window service,
 - applications and other documents,
 - and handle the company in TAX FREE,
- use the service Pay due via e-Payments.

Select extended scope od authorisations



Form version:1.09.001 rev 56511

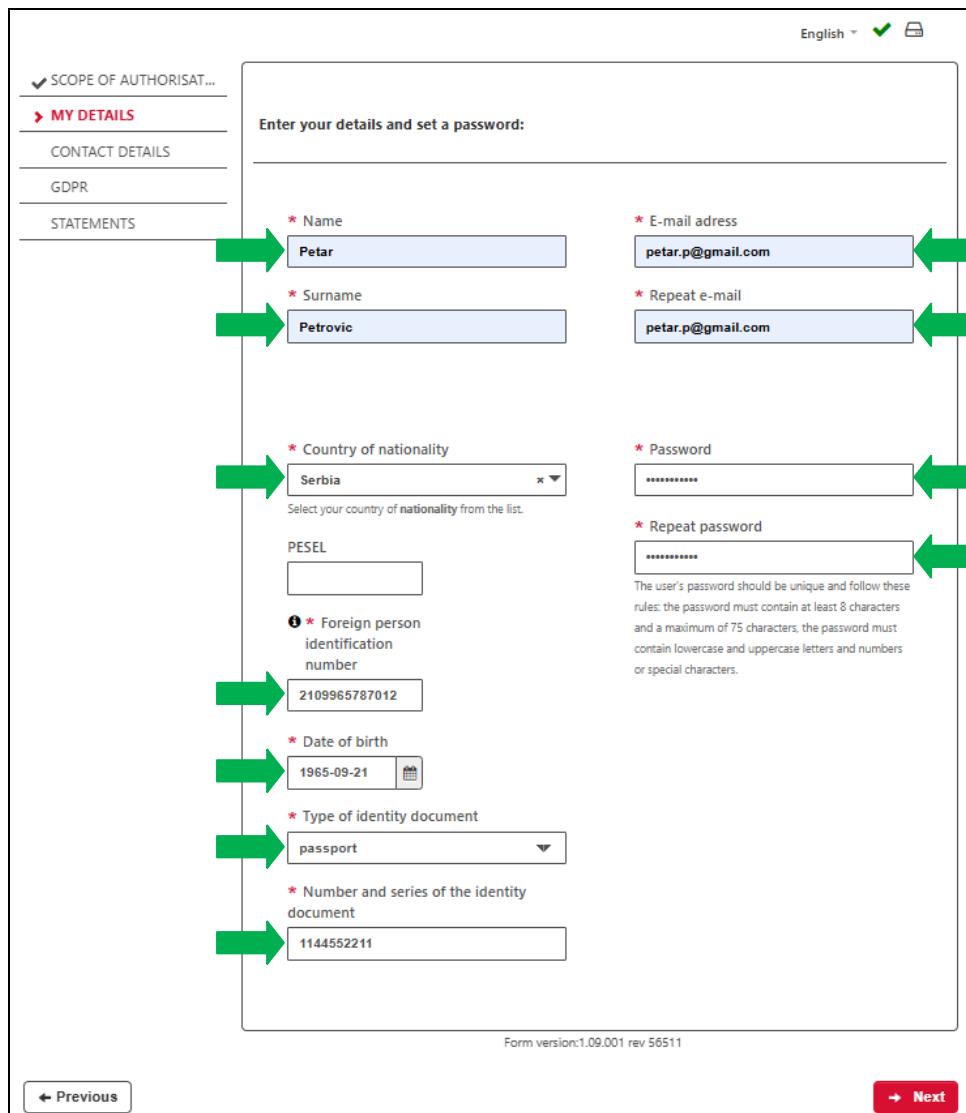
→ Next

Slika 3. Odabir obima ovlašćenja

2/6

U narednom koraku otvara se stranica za unos podataka fizičkog lica (Slika 4). Udruženje preporučuje da se u ovom delu unose podaci vlasnika firme ili odgovornog lica firme. Potrebno je uneti sledeće podatke:

- ime i prezime vlasnika firme ili odgovornog lica firme;
- e-mail adresa;
- nacionalnost;
- šifra za pristup nalogu;
- JMBG lica na čije se ime kreira nalog;
- lični dokument – pasoš;
- broj pasoša.



The form is titled "Enter your details and set a password:" and includes the following fields:

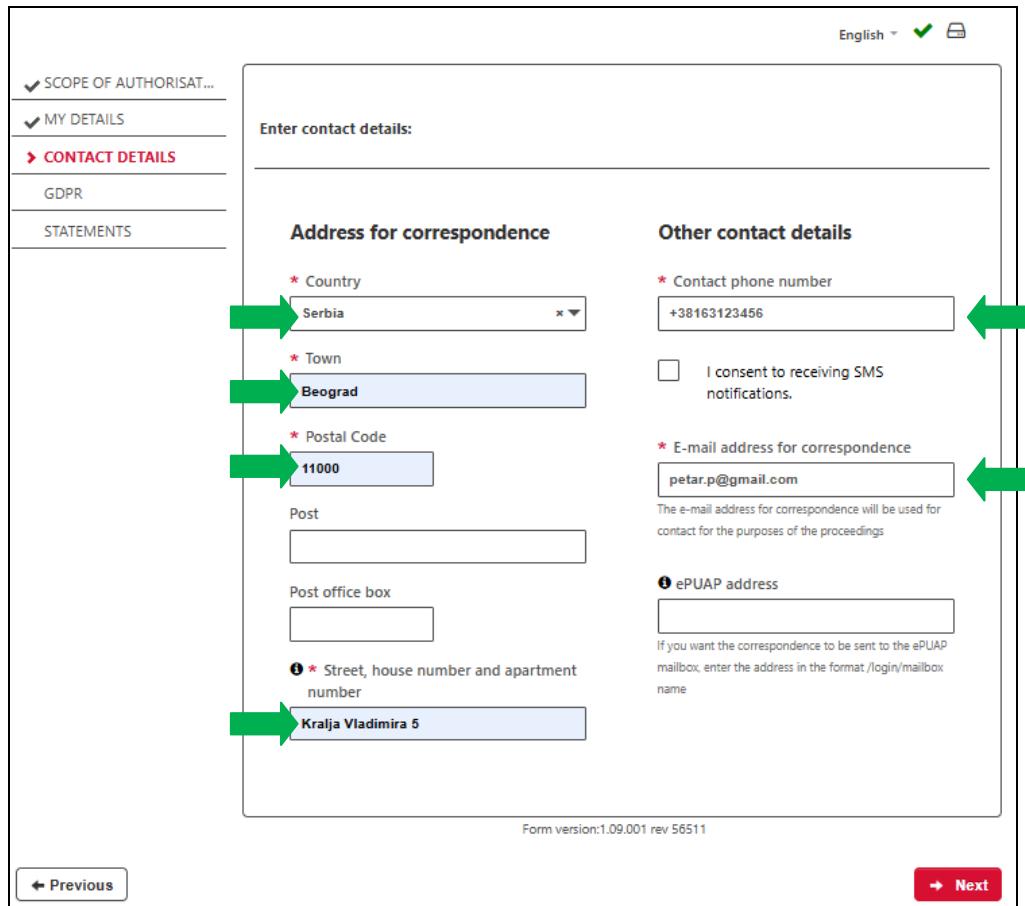
- Name:** Petar
- Surname:** Petrovic
- E-mail address:** petar.p@gmail.com
- Repeat e-mail:** petar.p@gmail.com
- Country of nationality:** Serbia
- Password:** (Redacted)
- Repeat password:** (Redacted)
- PESEL:** (Redacted)
- Foreign person identification number:** 2109965787012
- Date of birth:** 1965-09-21
- Type of identity document:** passport
- Number and series of the identity document:** 1144552211

At the bottom, there are "Previous" and "Next" buttons, and a note: "Form version:1.09.001 rev 56511".

Slika 4. Primer popunjavanja obaveznih polja vlasnika/odgovornog lica firme

Napomena: PESEL broj (nacionalni identifikacioni broj) odnosi se na fizička lica koja imaju državljanstvo Republike Poljske, te se ovaj podatak ne odnosi na državljanje iz trećih zemalja.

U sledećem koraku otvara se obrazac za unos kontakt podataka (Slika 5), gde je potrebno uneti sledeće podatke: država, grad, poštanski broj, adresa, kontakt telefon i e-mail adresa na kojoj će prevoznik dobijati obaveštenja. Udruženje preporučuje da se u ovom delu unose podaci o sedištu firme kako bi eventualna obaveštenja stizala na adresu sedišta firme.

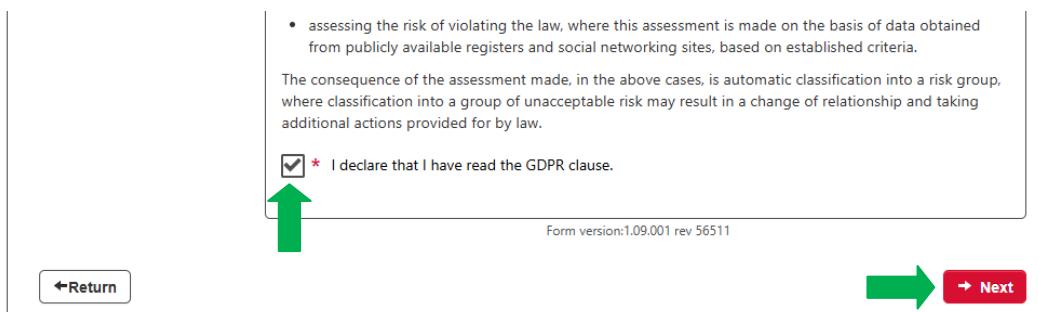


Form version:1.09.001 rev 56511

[◀ Previous](#) [Next ▶](#)

Slika 5. Primer popunjavanja kontakt podataka

Nakon popunjavanja obaveznih polja, klikom na dugme „Next“, potrebno je dati saglasnost za obradu ličnih podataka, čekiranjem polja prikazanog na slici 6.



Form version:1.09.001 rev 56511

[◀ Return](#) [Next ▶](#)

Slika 6. Prihvatanje uslova obrade ličnih podataka

Prelaskom na naredni korak potrebno je čekirati polja za prihvatanje odgovornosti koja su prikazana na slici 7.

SCOPE OF AUTHORISAT...
MY DETAILS
CONTACT DETAILS
GDPR
▶ STATEMENTS

Statements

* I am aware of criminal liability for submitting a false declaration - I declare that as of the date of preparation of the application, the data contained therein and the data and information resulting from the documents attached to the application are true and current.

* I consent to the processing of my personal data in order to obtain access to services and support for the taxpayer and payer in the proper performance of tax obligations.

* I declare that I accept the Regulations for creating a profile.
The regulations can be found on the website [PUESC](#).

Form version:1.09.001 rev 56511

◀ Previous ➔ Next

Slika 7. Prihvatanje odgovornosti

Nakon prihvatanja svih navedenih uslova, potrebno je odabratи opciju „Send without signing“ (Slika 8).

Registration of a Natural Person - Summary

WRR0001 Wniosek o rejestrację danych osoby fizycznej w SISC

Nagłówek
Numer własny: WRR0001/2024/12/11/3487
Kod organu: PL390000 Nazwa organu: Dyrektor Izby Administracji Skarbowej w Poznaniu

Osoba fizyczna
Kod kraju obywatelstwa: RS Kraj obywatelstwa: Serbia Nr identyfikacyjny: Imie: Nazwisko: Kod rodzaju dokumentu potwierdzającego tożsamość: PS Rodzaj dokumentu potwierdzającego tożsamość: paszport Rodzaj dokumentu potwierdzającego tożsamość: Data urodzenia:

Adres
Kod rodzaju adresu: 3 Rodzaj adresu: adres do korespondencji Kod kraju: RS Kraj: Serbia Miejscowość: Beograd Kod pocztowy: 11000 Ulica: Telefon: Podstawowy adres email:

Oświadczenie
Kod oświadczenia: 1 Oświadczenie: I am aware of criminal liability for submitting a false declaration - I declare that as of the date of preparation of the application, the data contained therein and the data and information resulting from the documents attached to the application are true and current.
Kod oświadczenia: 29 Oświadczenie: I declare that I accept the Regulations for creating a profile.
Kod oświadczenia: 30 Oświadczenie: I consent to the processing of my personal data in order to obtain access to services and support for the taxpayer and payer in the proper performance of tax obligations.
Kod oświadczenia: 28 Oświadczenie: I declare that I have read the GDPR clause.

Wnioskodawca
Imię: Nazwisko: Data sporządzenia: 2024-12-11

Sign Send without signing

Slika 8. Poslednji korak u kreiranju naloga



Na mejl adresu koju je korisnik uneo prilikom kreiranja naloga, stići će kod za verifikaciju naloga. Na portalu PUESC, odabirom polja „Login“ (Slika 9), upisivanjem mejl adrese i šifre za kreirani nalog, dolazi se do polja prikazanog na slici 10, gde je potrebno uneti verifikacioni kod kako bi nalog bio aktiviran.

Language PL EN Contrast: A A Font: A A A

PUESC TAX AND CUSTOMS ELECTRONIC SERVICES PORTAL

Create account Login

TAX AND CUSTOMS SERVICES NETWORK SERVICES FORMS NEWS HELP

PUESC > News >

Slika 9. Login na korisnički nalog

Verify email address

For verification, enter the code sent to your e-mail address during the registration of the PUESC account:

Enter the verification code

Send New Verification Code Verify>

Slika 10. Verifikacija naloga

Klikom na dugme „Verify“, nalog na sajtu PUESC je uspešno kreiran i može se vršiti najava prevoza.